

OFFICER DECISION RECORD 1 FORM

This form should be used to record Officer Decisions in Excess of £100k (but below the key decision threshold), or where required by Financial, Contract or other Procedure Rules or following formal delegation from Cabinet or a Cabinet Member or a Council Committee.

Decision Reference No: AHWB.024.2020 OPCC Grant Funding

BOX 1**DIRECTORATE:****Adults, Health and Well Being****DATE: 17.08.20****Tel. No: 01302 737831****Contact Name: Bill Hotchkiss****Subject Matter:****Approval to receive grant funding from the Office of the Police and Crime Commissioner****BOX 2****DECISION TAKEN**

To approve the receipt of grant funding from the Office of the Police and Crime Commissioner (“**OPCC**”), which will enable the Council’s Community Safety Service to administer this fund on behalf of the Safer Stronger Doncaster Partnership (“**SSDP**”).

BOX 3**REASON FOR THE DECISION****Decision 1**

We have received notification from the Office of the Police and Crime Commissioner that the Safer Stronger Doncaster Partnership (a Partnership comprising of members of the police, Council, NHS and a range of other public sector and voluntary agencies) will receive a Community Safety Grant of £129,391, which is allocated every year to fund initiatives and projects agreed by the Partnership and linked to Partnership priorities.

The Community Safety Service within Doncaster Council administers the grant funding on behalf of the Partnership, gaining approval from the OPCC, submitting bi-annual financial returns and monitoring information.

The use of underspends from the grant requires approval from the OPCC and any unspent funds have to be returned in line with the terms of the grant from Central Government.

At this stage the SSDP have identified a number of projects, linked to our community safety priorities, which will be funded going forward, as detailed below:

- the continuation of the Workforce Development Officer post (£36,500);
- the continuation of the OCG Co-ordinator post (£25k);
- Further support to the Youth Council in their wider programme of education and engagement across a range of other crime and community safety matters (£10k);
- Support to each of the Community Safety Partnership Strategic Theme Groups (Tackling Anti-Social Behaviour; Domestic and Sexual Abuse; Serious Organised Crime; Substance Misuse and Crime/Re-offending) to assist them in the delivery of their core priorities, particularly enabling a response to any key issues in response to the Covid-19 pandemic. (£10k per group, £50k total)
- In addition to this, the partnership has retained an initiatives fund to enable us to respond to priorities as they arise during the rest of the year (£7,891)

BOX 4

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

Present a business case to the Senior Management Team seeking approval to use grant funding from the Office of the Police and Crime Commissioner in a specified way.

Option 1: Do Nothing

This is not viewed as a viable option, as without the required approval to use grant funding in this way; we may risk non-compliance with financial regulations. Should we not take up the option to utilise this funding, it would also place at risk a number of important roles, projects and existing services, identified by both Doncaster Council and the SSDP as being significant and vital for service delivery.

Option 2: Seek approval to use the grant funding received from the OPCC for the purpose specified in this report.

Recommended option - utilising this additional funding in the ways identified would enable the SSDP to continue to tackle the key priorities identified within the Community Safety strategy, as below:

- Protecting Vulnerable People;
- Reducing Anti-Social Behaviour;
- Reducing Crime and Re-offending;
- Tackling Serious and Organised Crime;
- Reducing Substance and Alcohol Misuse.

BOX 5

LEGAL IMPLICATIONS

Section 1 of the Localism Act 2011 gives the Council the power to do anything that individuals may generally do.

The relevant Director must ensure that Financial Procedure Rules E15 – E18 are complied with to ensure that the Council's interests are protected at all times.

Legal Services should be consulted at the earliest opportunity to review any OPCC terms and conditions of acceptance of the grant funding and ensure that any obligations and in particular, clawback provisions are passed down to third party funding recipients in suitable funding agreements.

Goods and services being procured should be undertaken in accordance with the Council's Contract Procedure Rules and where applicable, the Public Contracts Regulations.

For the staffing requirements S112 of the Local Government Act 1972 allows a local authority to appoint such officers as are necessary for the proper discharge of its functions, on such reasonable terms and conditions as it thinks fit. Salary grade should be determined by job evaluation. When recruiting to these posts consideration should be given to establishing them as temporary contracts for a fixed term and appropriate advice sought from HR and Legal. For those staff already in post variations to terms must be implemented to take account to the extended arrangement. If the total length of the contract exceeds 1 year upon termination the Employee may be entitled to be placed on the redeployment register and after 2 years may be entitled to a redundancy payment. It is important that sight is not lost of the Council's recruitment, retention, and vacancy management policies, which should be followed.

Name: Paula Coleman_ Signature: By e-mail_ Date: 17th September 2020

Signature of Assistant Director of Legal and Democratic Services (or representative)

BOX 6**FINANCIAL IMPLICATIONS:**

This report seeks approval to receive external funding from the Office of the Police and Crime Commissioner (OPCC) after the 20/21 budget has been set as per financial procedure rule E9. £129,391 has been awarded towards Safer Stronger Doncaster Partnership initiatives as outlined in the body of this report. This grant is allocated on a year by year basis after the council budget has been set. Formal confirmation of any further years allocation is not given. The grant is ring fenced to expenditure approved by the OPCC and are claimed in arrears after approved expenditure has been incurred, in line with the terms of the grant.

Name: Cheryl Slade Signature: C. Slade AH&WB Date: 15/09/20

Signature of Chief Financial Officer and Assistant Director of Finance (or representative)

BOX 7**OTHER RELEVANT IMPLICATIONS**

N/A

Name: _____ Signature: _____ Date: _____

Signature of Assistant Director (or representative)

ANY IMPLICATIONS SENT TO DEPARTMENTS SHOULD GENERALLY BE SUBMITTED AT LEAST 5 WORKING DAYS IN ADVANCE TO ENSURE THESE CAN BE GIVEN THE RELEVANT CONSIDERATION.

BOX 8**EQUALITY IMPLICATIONS:** (To be completed by the author).

Equality impact assessments completed during the development of the Community Safety Strategy identified that the Partnership and Doncaster Council deliver key services to under-represented groups and individuals with protected characteristics.

The proposals for use of this grant funding enable the Partnership and ourselves as a public authority to discharge our responsibilities effectively within the terms of the Equality Act, ensuring that our services do not tolerate prohibited behaviours and we actively work to reduce discrimination, advance equality of opportunity and the fostering of good relations.

BOX 9**RISK IMPLICATIONS:** (To be completed by the author)

The SSDP being unable to utilise the grant funding put forward by the OPCC would significantly affect important work-streams identified by the partnership as key areas of business and focus for this year.

Failure to maintain outlined existing services may result in key parts of the Community Safety Strategy not being delivered as effectively and robustly as intended.

BOX 10**CONSULTATION**

The Cabinet member for Community Safety, Councillor Chris McGuinness, has been fully consulted and briefed on the proposal and fully supports the decision for the use of the grant. SSDP members have also been fully consulted and have agreed for Doncaster Council to act as the administrators of the grant, submitting bi-annual financial and monitoring returns to the OPCC, as we have done in previous years.

BOX 11**INFORMATION NOT FOR PUBLICATION**

In accordance with the Freedom of Information Act 2000, it is in the Public's interests for this decision to be published in full, redacting only the signatures.

Name: Gillian Parker Signature by email Date: 18/09/2020

Signature of FOI Lead Officer for service area where ODR originates

BOX 12**BACKGROUND PAPERS**

Please confirm if any Background Papers are included with this ODR (NO)

(If YES please list and submit these with this form)

BOX 13

AUTHORISATION

Name: Phil Holmes Signature:  Date: 18/09/2020

Director of Adults Health and Wellbeing

Does this decision require authorisation by the Chief Financial Officer or other Officer

NO

If yes please authorise below:

Name: _____ Signature: _____ Date: _____

Chief Executive/Director/Assistant Director of _____

Consultation with Relevant Member(s)

Name: _____ Signature: _____ Date: _____

Designation _____

(e.g. Mayor, Cabinet Member or Committee Chair/Vice-Chair)

Declaration of Interest YES/NO

If YES please give details below:

PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION.

Once completed a PDF copy of this form and any relevant background papers should be forwarded to Governance Services at

Democratic.Services@doncaster.gov.uk who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.